

Annual Vacation Leave

Eligibility and Rate of Earning

All full-time and part-time permanent employees who work or are on paid leave (including paid holidays and workers' compensation) for one-half or more of the workdays in a monthly pay period are entitled to earn annual vacation leave at the same rate provided for state employees. Leave for a part-time employee is computed on a pro rata basis of the amount earned by a full-time employee in that class of work. A single employee working in two or more positions may not earn more than the benefits allowed for one full-time position.

The rate of earning is based on the length of total State service as follows:
(See Sections 13.1.2 and 13.1.3 regarding earning State service.)

Increased Accrual Rates for Vacation Leave:

VACATION LEAVE ACCRUAL EFFECTIVE JANUARY 1, 2011

STATE SERVICE TIME	OLD YEARLY ACCRUAL RATES	NEW YEARLY ACCRUAL RATES	NEW MONTHLY ACCRUAL RATES (HOURS)	NEW MONTHLY ACCRUAL RATES (DAYS)
0-2 YEARS	11.75 DAYS	14 DAYS (112 HOURS)	9.33 HOURS	1.17 DAYS
2-5 YEARS	13.75 DAYS	14 DAYS (112 HOURS)	9.33 HOURS	1.17 DAYS
5-10 YEARS	16.75 DAYS	17 DAYS (136 HOURS)	11.33 HOURS	1.42 DAYS
10-15 YEARS	19.75 DAYS	20 DAYS (160 HOURS)	13.33 HOURS	1.67 DAYS
15-20 YEARS	22.75 DAYS	23 DAYS (184 HOURS)	15.33 HOURS	1.92 DAYS
20+ YEARS	25.75 DAYS	26 DAYS (208 HOURS)	17.33 HOURS	2.17 DAYS