

_____ School

Student Residence Verification Form

Dear Parent/Legal Guardian,

The principals of Wayne County Public Schools are required to verify the residence of each student presented for enrollment in their school for the first time. The verification of address must be accompanied with any two of the items listed below. No document with just a Post Office box address will be accepted. Please complete the form below providing the necessary documentation for school officials.

- Property tax records which indicate the street or road address location of the residence
- Copies of mortgage documents or copies of the deed of property which indicate the street or road address of property
- Copy of residential lease showing residence address
- Copy of current driver's license showing street or road address
- Current utility bill showing residence address
- Copy of voter registration form showing street or road residence address
- Copy of automobile registration showing street or road address

If none of the above documentation is available at the time of registration, the local school principal may require the completion of an affidavit which includes a notarized statement by the Parent or Legal Guardian which lists their residential address. *This affidavit should be followed within thirty (30) days with two of the items of documentation listed above or a reasonable explanation as to why this documentation is not yet available.* Failure to provide the student residence verification information requested may be result in the reassignment of the student to another school or the suspension of attendance privilege until the necessary information is provided.

(Please Print)

School _____

Student Name _____

Parent/Legal Guardian Name _____

Current (Physical) Address _____

City/Town _____ Zip Code _____

Signature of Parent/Legal Guardian _____ Date _____

Signature of School Official _____ Date _____

- A legal guardian is one who has been designated such by the action of the Courts. The "power of attorney" or other forms of notarized statements of guardianship do not meet the requirement for registering a student in Wayne County Public Schools.